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- ENVIRONMENTAL ENGINEERING
- PERMITTING
- AIRPORT ENGINEERING
- CONSTRUCTION ADMINISTRATION

MEETING MINUTES

Project: MSAD #46 New K-8 School

Job # 2307

Subject: Design Development Site/Fields Committee Meeting

Date: June 26, 2007

Attendees: Shawn Lancaster – School Board
Kevin Jordan – Superintendent of Schools
John Parola – Building Committee
Chuck Ellms – Committee Member
Frank Spizuoco – Committee Member
Randy Webber – Dexter Water/Sewer District
Joe Hemes – Stephen Blatt Architects
Bo Kennedy – DeLuca-Hoffman Associates, Inc., Civil Engineers
Pat Carroll – Carroll Associates

Meeting Notes:

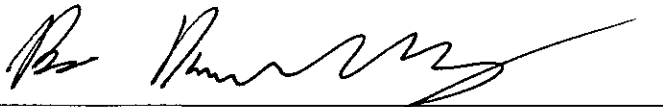
A meeting was scheduled with the SAD # 46 Site Committee members to discuss the current site plan for the new K-8 Middle School on Fern Road. Bo Kennedy and Joe Hemes explained the project and noted we will be requesting the Department of Education and Maine Department of Environmental Protection Site Location Permit design approval for the upcoming fall '07. Submission to the Planning Board will be in mid July for a July 26th meeting.

Bo Kennedy reviewed the meeting minutes from the April 11, 2007 meeting and the changes made since the committee last saw the plan. The board was pleased to see some of the adjustments, which addressed their concerns. Aside from the general discussion and a utility plan review, there were specific discussions and suggestions of the board. These include:

- Request for 8 foot Wide Sidewalks: The committee requested that the remote walkways in the rear of the building be increased to 8 feet wide to be advantageous to plowing.
- Supply Communication Connection to Pump Station: Randy Webber requested that the pump station design drawings be submitted to him for the Districts review. He also

specifically suggested that the pump station alarms should be connected to a telephone line and emergency notification system, as well as a back up generator be supplied. MeDEP may require a back-up generator. SAD #46 was interested in working with Dexter Sewer District to take over the maintenance of the system.

- School Identification Signs: The committee requested that flashing school signs are installed on Route 94 and Fern Road to notify drivers that there is a school nearby. The school entrance sign on Fern Road should be a low maintenance/non-institutional sign in keeping with the small school concept, and not be a digital type.
- Light Poles: The committee suggested removing light poles from the center of the parking lot where possible. This will allow for more efficient plowing. Stephen Blatt Architects to review with Bartlett Engineering.
- Playground: Pat Carroll reviewed the playground area, which is a combination of 'hardplay' area (a paved area with ½ basketball, 4 square, etc.), and the 'softplay' area for younger students is approximately 60' x 90' with a wood chip surface. There is \$50,000 in the site budget for play equipment. The existing 2-3 year old equipment at the Dexter Primary School may be able to be moved, perhaps with new vertical posts installed. A space net is proposed as a new piece of equipment. Playground should have more than the 6 swings shown, which could be located on grass to the west. Pat to design a playground for review by this committee.
- Landscaping: Pat Carroll reviewed a proposed landscape plan, with plantings at parking lot, each side of entrance, in teaching court, south of District office and a few trees for shade at play area. The Department of Education landscape budget for this project is only \$ 18,000, approximately 40 trees. Some members of the committee were concerned about the number of trees and requested to see a perspective drawing. It was noted that trees after some growth will help to reduce the size of the building, provide separation of parking areas, and shade for students and community near fields and play areas. There is a possibility of additional planting by the Community.



Prepared by Bo Kennedy, E.I.T.
DeLuca-Hoffman Associates, Inc.

Distribution: Joe Hemes
Kevin Jordan
Bill Hoffman
File